

Delaney + Associates iap2 FOUNDATIONS PROGRAM

REGISTRATION FORM

ATTENDEE INFORMATION

NAME: (to appear on your certificate(s)) _____

POSITION: _____

ORGANIZATION: _____

MAILING ADDRESS: _____

CITY: _____

POSTAL CODE: _____

EMAIL: _____

PHONE: _____

COURSE NAME: _____

COURSE LOCATION + DATE: _____

DISCOUNT INFORMATION

PLEASE CHECK THE DISCOUNTS THAT APPLY TO YOU:

5% FULL PROGRAM (You are enrolling for all five days of Planning + Techniques.)

5% EARLY BIRD (Registration must be received more than 30 days before the course start date.)

5% THREE OR MORE FROM SAME ORGANIZATION
(Registrations must be received at the same time.)

TOTAL DISCOUNT: _____

OR PROMO CODE: _____

COURSE INFORMATION

PLEASE CHECK THE COURSE(S) YOU WILL BE TAKING:

PLANNING \$1,395 (Prerequisite) 3 days **TECHNIQUES \$930** 2 days

FULL PROGRAM \$2,325 5 days

TOTAL: _____

TOTAL DISCOUNT: _____

TOTAL AFTER DISCOUNT: _____

GST/HST (now calculate GST/HST on the total after discount) _____

NOTE: Please calculate the applicable GST or HST for the province in which the course is being held.

If your organization is exempt from paying GST or HST, please provide the exemption #: _____

GRAND TOTAL: _____

PAYMENT INFORMATION

NOTE: You must provide a credit card number to reserve your training.

Mastercard VISA

CARD NUMBER: EXPIRY DATE: /

CARD HOLDER NAME: _____

CARD HOLDER EMAIL: _____

SIGNATURE: _____

NOTE: Credit card charges on your statement appear as Delaney and Associates Inc.
COMPLETION OF THIS FORM IS YOUR CONSENT TO ALLOW DELANEY + ASSOCIATES TO CONTACT YOU WITH INFORMATION PERTAINING TO THIS PROGRAM.

Version: March 2020

REGISTRATION IS EASY!

Complete this fillable form, save it and then email it to:

brenda@rmdelaney.com
valerie@rmdelaney.com

PHONE 613.837.5890

COURSE INFORMATION

COURSE HOURS: Courses begin at 8a.m. with breakfast, and classes begin at 8:30a.m. and end at 4:30p.m.

Lunches are not provided.

COURSE VENUE: Venue details will be provided with the course primer and at rmdelaney.com.

CANCELLATION AND SUBSTITUTION POLICY:

Cancellations received up to two weeks before the course are refundable, less a 10% service charge. After that, cancellations are subject to the entire course fee, which can be applied to future courses, within 12 months, less 10% service charge (i.e. 90% credit). Non-attendance, without cancellation, is subject to full payment. Substitutions may be made at anytime, subject to possible prerequisite courses.

Please notify the course convener of any substitutions. We reserve the right to reschedule or cancel a course within two weeks of a start date, due to insufficient registration.

PAYMENT: Course registration is confirmed upon receipt of payment.

DISCOUNTS: Changes to registration/attendance may require price adjustments.



Check out rmdelaney.com/training for all your engagement training needs.

DELANEY *the engagement people*