

DELANEY iap2 IN-PERSON ACADEMY

REGISTRATION FORM

ATTENDEE INFORMATION

NAME (to appear on your certificate(s):

POSITION:

ORGANIZATION:

MAILING ADDRESS:

CITY:

POSTAL CODE:

EMAIL:

PHONE:

COURSE NAME:

COURSE LOCATION + DATE:

DISCOUNT INFORMATION

PLEASE CHECK THE DISCOUNTS THAT APPLY TO YOU:

- 5% FULL COURSE (You are enrolling for all five days of Planning + Techniques.)
- 5% EARLY BIRD (registration must be received more than 30 days before the course start date)
- 5% THREE OR MORE FROM SAME ORGANIZATION (registrations must be received at the same time)

COURSE INFORMATION Planning price matched to our new virtual Planning course

PLEASE CHECK THE COURSE(S) YOU WILL BE TAKING:

- PLANNING \$1,095** (Prerequisite) 3 days **TECHNIQUES \$930** 2 days

GST/HST (now calculate GST/HST on the total after discount)

NOTE: Please calculate the applicable GST or HST for the province in which the course is being held.

If your organization is exempt from paying GST or HST, please provide the exemption #: _____

GRAND TOTAL: _____

PAYMENT INFORMATION

NOTE: You must provide a credit card number to reserve your training, regardless of payment option

- Mastercard VISA

CARD NUMBER: _____ **EXPIRY DATE:** _____

CARD HOLDER NAME: _____

CARD HOLDER MAILING ADDRESS: _____

SIGNATURE: _____

REGISTRATION IS EASY!

Complete this fillable form, save it and then email it to:

valerie@rmdelaney.com
brenda@rmdelaney.com

PHONE 613.837.5890

COURSE INFORMATION

COURSE HOURS: Courses begin at 8a.m. with coffee and classes begin at 8:30a.m. and end at 4:30p.m.

Lunches are not provided.

COURSE VENUE: Venue details will be provided with the course primer and at rmdelaney.com.

CANCELLATION AND SUBSTITUTION POLICY:

Cancellations received up to two weeks before the course are refundable, less a 10% service charge. After that, cancellations are subject to the entire course fee, which can be applied to future courses, within 12 months, less 10% service charge (i.e. 90% credit). Non-attendance, without cancellation, is subject to full payment. Substitutions may be made at anytime, subject to possible prerequisite courses.

Please notify the course convener of any substitutions. We reserve the right to reschedule or cancel a course within two weeks of a start date, due to insufficient registration.

PAYMENT: Course registration is confirmed upon receipt of payment.

DISCOUNTS: Changes to registration/attendance may require price adjustments.



NOTE: Credit card charges on your statement appear as Delaney and Associates Inc. **COMPLETION OF THIS FORM IS YOUR CONSENT TO ALLOW DELANEY + ASSOCIATES TO CONTACT YOU WITH INFORMATION PERTAINING TO THIS PROGRAM.**

Check out rmdelaney.com/training for all your engagement training needs.